

# The Ultimate Wedding Planner

## 12 Months

- ☐ Rough guest list and bridal party selection
- ☐ Work out **budget**
- ☐ Find a wedding planner
- ☐ Venue hunt - Ceremony & Reception
- ☐ Confirm Church
- ☐ Narrow down date (1-3 days)
- ☐ Collect Inspiration - style of wedding
- ☐ Start supplier search
- ☐ Start Wedding File
- ☐ Reserve Photographer & Videographer
- ☐ Book dress appointment

## 11 Months

- ☐ Finalize date
- ☐ Start booking suppliers
- ☐ Florist appointments
- ☐ Dress searching
- ☐ Honeymoon options
- ☐ Wedding website
- ☐ Finalize guest list
- ☐ Ask bridal party - "will you be my..." gift box

## 10 Months

- ☐ Gift registry
- ☐ Search for Officiant
- ☐ Start music selection - ceremony & reception
- ☐ Finalize dress & veil
- ☐ Taste cake and catering
- ☐ Look for groom attire
- ☐ Look for party attire
- ☐ Develop Stationary

## 9 Months

- ☐ Book rehearsal dinner venue
- ☐ Book hair and make up
- ☐ Purchase grooms attire
- ☐ Start alterations
- ☐ Find shoes and accessories
- ☐ Book honeymoon
- ☐ Hire sound and light equipment
- ☐ Send save the date

## 8 Months

- Confirm all vendors
- Purchase wedding party attire
- Reserve guest accommodation
- Purchase shoes and accessories
- Think about party favors

## 7 Months

- Edit and proof read invites
- Purchase stamps and envelopes
- Book Caterer
- Book Music and entertainment

## 6 Months

- Start other Stationary - menu, seating cards..
- Think about transport
- Send invitations

## 5 Months

- Book tables and chairs
- Hire table clothes and chair covers
- Other extras to hire...

## 4 Months

- Double check looks - garter, lingerie etc.
- Finalize florist
- Complete favor order
- Choose wedding rings

### 3 Months

- Finalize all the accommodation for guests
- Finalize the order of service
- Follow up on RSVP s
- Finalize ceremony readings
- Plan party roles - speeches etc.
- Hair and make up trial

## 2 Months

- Finalize all wedding vendors & payment
- Start thinking vows
- Start seating plan
- Finalize guest list

## 1 Month

- Finalize seating & table plan
- Book Spa day
- Confirm guest number to caterer & florist
- Communicate arrival time to vendors
- Final fittings
- Confirm honeymoon info - flights etc.
- Order thank you notes
- Confirm playlist with DJ

## 2 Weeks

- Finalize Vows
- Finalize back up plan (marquee, etc..)
- Pack for Honeymoon
- Spa day
- Finalize payments for vendors
- Pack wedding bag - rings & licenses
- Confirm Party roles
- Send timeline and schedule to vendors

*Day Before*

- Final drop offs at venues (if needed)
- Rehearsal
- Welcome cocktail & dinner
- Early to bed

## The Big Day

- Eat a healthy breakfast/ light lunch
- Rings to best man/ page boy /flower girl
- Final payments handled by friend
- Have fun & enjoy !!

## Notes

*Enjoy your happily ever after!*

*Love*

